



RHA Sponsorship Bid Application

Please be as detailed as possible in every part of this application

Name(s) of ALL involved planners: Mackenzie Garrison, Zach Wootten, Ashley Wilkins

Area(s): Greaves Hall

Program Title: Trip to Zions

Program Date and Time: April 6th-8th

Program Location: Zions National Park

Expected Attendance: 28 residents

Detailed Program Description *(Including advertisements and possible resident involvement):*

We are continuing the tradition of taking exchange students to a national park. We will leave in the afternoon of April 6th and drive in the university housing vans down to Zions National Park. This trip will probably take us around 6 hours and all people driving will be defense driving trained resident assistants. We will be camping overnight at the park for 2 nights. We will rent the camping supplies from the outdoor rec center through usu. On Saturday, April 7th, and Sunday, April 8th, we will explore Zion's national park. We will pack up and leave Sunday afternoon and return to USU Sunday night.

Description of community need/interest for proposed program:

Since we are the Global Village, we have a lot of exchange students. They are not able to easily travel since they do not know many people and this trip would be a great opportunity to show them more of Utah.

Will there be advertising in other areas of campus? If so, where?

No

Is the program available to any resident on campus? If not, why?

No, this will be an exclusive program for Greaves Hall only due to limited space in transportation and already huge interest with Greaves Hall residents.

How will you advertise RHA at this event?

We will thank RHA for the sponsorship in our itineraries and also talk about the program and how our residents can get involved during the trip. Any extra spots that are not taken by Greaves Hall residents will be opened to RHA members.

What learning outcomes are you hoping for people to get out of your program?

We hope that our foreign exchange residents can get a new appreciation and understanding of America and help our residents bond.

Detailed plan and layout of the incident command structure used *(If you have any questions or concerns about Incident Command, please put it in the submission email)*:

IC: Mackenzie Garrison

Deputy: Zach Wootten

Since this is not an area event, this is our command structure.

If awarded funds from RHA, will you agree to assist in RHA fundraisers and RHA events?

Yes

Please complete the following table according to the following rules and definitions:

- Bidding Party's Contribution: How much money is coming out of your budget
 - This includes contributions from the budget of the respective area Professional Staff
- Requested RHA Contribution: How much money you are bidding for from RHA
 - This amount must not exceed \$500
 - This amount must not exceed the Area Contribution unless it meets ALL the following requirements:
 - Total cost is less than \$400
 - Requested RHA Contribution does not exceed \$200
 - Other Contributions is \$0

- Other Contributions: The total amount of monetary contributions from all other sources other than the Bidding Party's Contribution and RHA Sponsorship Pool.
- Total: This is the total cost of the program. It should be a sum of the Area Contribution, Requested RHA Contribution, and Other Contribution.

Source of Funding	Amount of Money
Bidding Party's Contribution	1000
Requested RHA Contribution	300
Other Contributions	TBD
Total	1300

List ALL sources of sponsorship included under "Other Contributions" above *(Include the amounts, manner of contribution, and organization names)*:

Depending on what we get from RHA, we will be asking us housing if they will give additional money to the global village to further lower the cost for residents.

Breakdown and description of total estimated cost:

Transportation:

\$400 (gas)

\$200 (Extra Vans)

Camping Supplies:

\$216 (6 5-person tents)

\$336 (28 30-degree sleeping bags)

\$30 (s'mores and car ride snacks)

Campground fee:

\$100 (2 group campground sites)

National Parks Pass:

\$120 (4 vehicle passes)

Total: \$1,402

Proposed vendors and what will be purchased (*all items listed*):

Walmart: Graham crackers, marshmallows, chocolate

USU Outdoor rentals: Tents, sleeping bags

Zions National Park: Park Passes and Campground spots

USU Housing: University vans

Motorpool: 2 extra vans and gas cards (Fuelman will be used for gas)

Detailed breakdown and description of where amount requested will be spent:

It will be distributed among these costs to lower the price of the trip for residents. We are hoping to make it free for residents, but during focus groups we ran during fall semester residents said they were willing to pay upwards of \$20. Without any other sponsors, residents will be paying \$5 a person as of right now. However, we are waiting to hear from other sponsors.

If any of the above information is inaccurate or misrepresented, RHA reserves the right to withhold the requested funds.

Any changes that occur after submission of this application that affect the budget of the program must be reported to the RHA Advisor, RHA President, and Community Relations Coordinator.

Following is a guide to help walk you through the bidding process:

- Before RHA General Council
 - Turn in a completed RHA Sponsorship Bid Application at least **10 days prior to RHA General Council** to the Community Relations Coordinator (CRC) so it can be reviewed by the RHA Executive Council.
 - Make any changes to the application after receiving feedback from the CRC and before RHA General Council.
 - Prepare a Power Point presentation. You may follow our guidelines, these are outlined in the document "Sponsorship Bid Presentation.pptx". You will receive feedback from the CRC on your presentation.
- During RHA General Council

- If awarded money

01/06/2018 _____ Signature
Signature _____ Date